

## FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20460

Vincent J. Bolion, Treasurer
International Association of Firefighters Interested
in Registration and Education PAC
1750 New York Avenue NW
Washington, DC 20006

JAN 3 0 2002

Identification Number:

C00029447

Reference:

Amended April Monthly Report (3/1/01-3/31/01), dated 10/18/01, Amended July Monthly Report (6/1/01-6/30/01), dated 12/19/01 and Amended August Monthly Report (7/1/01-7/31/01), dated 12/19/01

Dear Mr. Bollon:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

The identification of each contributor, including an adequate occupation and name of employer for each, must be provided if the person has contributed in excess of \$200 in the aggregate during the calendar year. Please amend Schedule A supporting Line 11(a)(i) for each entry inadequately identified as states, cities, or towns.

- -Schedule A supporting Line 11(a)(i) of your report discloses contributions received through what appears to be a payroll deduction plan. Please amend your report to disclose the amount of each deduction. 11 CFR §104.8(b) Please refer to the enclosed sample of properly reported payroll deductions.
- -Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Other federal disbursements should be properly disclosed on a separate Schedule B, supporting Line 21(b) of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Colleen Manning Reports Analyst

Reports Analysis Division

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## PAYROLL DEDUCTIONS

SCHEDULE A (FEC Form 30)  (Im separate primately) for each column of the Dynamic General Page.	FOR BINE HANDER: GROOT   OF    draph cody each
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"Adding Extra Text/Emploration : When using FECFile electronic filing software, this informa-tion can be entered using the "memor text" window. To make a "memor text" entry, select the "View" pieur at the FECFile wollow. Salest "All Transactions." Single rilik (highlight) the transaction to which the "memor text" will be attached. Then select the "Edit" never on the methor and select 'memo nect.'

"when using PECPILE electronic filling coftware, enter this information in the "description" field.

## Payroll Deductions

Once an individual's deductions aggregale over \$200 in a calendar year, report the total amount deducted from the donor's paychecks during the reporting period on Schedule A. In parentheses indicate the amount that was deducted each pay period, instead of stating a seccific data of receipt, type "payroll deduction" under "Date." The other itemized information, Including the year-to-date total, must be completed for each dontif. 104.8(b).

EXAMPLE: During an election year, a corporate manager authorizes her emplayer to deduct \$15 per pay period (each pay period is two weaks) for the company's SSF, The SSF, which files FEC reports on a quarterly schedule, includes the manager's first-quenter contributions (\$90 for six pay periods) 85 "uniternized contributions" on Line 11(a)(ii) in the April quarterly report.

By June 30 (the closing date for the July quarterly report), 13 pay periods have passed, and the manager's aggregate contributions are \$195-still below the \$200 itemization threshold. The manager's second-quarter contributions agein are included in uniternized contributions" in the July report.

By September 30 (the closing date for the October quarterly report), 19 pay periods have passed, and the manager's contributions reach \$285. Now the committee itemizes the total contributions received from the manager during the third quarter (\$90), providing the year-to-dato total in the appropriate space. (See Item A in the illustration above.)

